

NEW CONNECTION SERVICE(S) FORM

Please fill the form in CAPITAL Letters (Please ✓ on the Appropriate Box), refer respective section of user manual

REQUEST NO. / CRN

CONNECTION SERVICE(S) REQUIRED

NEW CONNECTION

☐ PERMANENT CONNECTION
☐ TEMPORARY

EXISTING CONNECTION

☐ UNMETERED TO METERED
☐ RECONNECTION (DORMANT)

BILLING TYPE

☐ PRE-PAID
☐ POST-PAID

Paste (Do not staple) self-attested passport size photograph of consumer/authorized signatory in case of a firm

Section 1. Type of Area (tick one that applies)

☐ Govt. House / DDA Flat / CGHS Flat ☐ Jhuggi Jhopri Cluster ☐ Area under SPD contractor ☐ Others (Please Specify)

Section 2. Applicant Details (Fill as applicable)

2a. Name of Applicant (specify as mentioned in proof of photo identity applicable for individual) / Organization Name (applicable for Organisation)

F I R S T M I D D L E L A S T

2b. Additional Details (Applicable for Individual)

Title ☐ Mr. ☐ Mrs. ☐ Dr. ☐ Prof. ☐ Er. ☐ C.A. ☐ Others (Please Specify)

Male/Female ☐ Date of Birth D D M M Y Y Age (in years)

Father's/Husband's Name Mr. F I R S T M I D D L E L A S T

Mother's Maiden Name Mrs. F I R S T M I D D L E L A S T

2c. Additional Details (Applicable for Organisation)

Name of Authorized Signatory F I R S T M I D D L E L A S T

Designation of Signatory

Type of Organization (Refer Section 2c of New Connection Application Manual) Date of Incorporation D D M M Y Y

2d. Type of Premises (tick one that applies)

Owned ☐ Rented/Lease ☐ Company Provided ☐ Govt. Provided ☐ Others ☐

Section 3. Premises Address at which Connection is required

House No.
Building Name
Street
Area PIN 1 1 0 0
Landmark
Phone No. Mobile
Email @

Section 4. Correspondence Address (applicable for Individual) and Registered Address (applicable for Organisation) / Billing / Landlord Address

House No.
Building Name
Street
Area PIN 1 1 0 0
Landmark
Phone No. Mobile
Email @

Please provide your contact details to help us serve you better

Section 5. GENERAL PARTICULARS

5a. Purpose/usage of new connection - Refer to Section 5 of Application Manual and mention relevant Code here and
Mention Description of purpose/ usage as mentioned in Section 5 of Application Manual here

5b. Meter Choice ☐ BSES Meter ☐ Applicant's Meter Desired Load (KW)

5c. Load range & Phase ☐ Single phase (1-10 kW) ☐ Three phase (11-44 kW) ☐ Three phase (1-10 kW) for non-domestic / industrial /

5d. PAN Number (if available)

5e. GIR/SSN/Voter ID card No (if available).

Date D D M M Y Y

Signature of Applicant/Authorized Signatory

Please fill the form in CAPITAL Letters (Please ✓ on the Appropriate Box), refer respective section of user manual

[illegible][illegible]

Lift present in building	Yes	No
Escalator present in building	Yes	No
Area of premises where connection required	sq feet	

Exact portion where connection is required(tick one that applies)		
Entire Floor	Rear Portion	Right Portion
Front Portion	Left Portion	Other (pls specify)

7a Period and Purpose of Connection (tick one that applies)

Period: From

D	D	M	M	Y	Y
---	---	---	---	---	---

 To

D	D	M	M	Y	Y
---	---	---	---	---	---

Purpose: ☐ Marriage/ Party/ Function ☐ Religious/ Cultural Function ☐ Domestic-CGHS ☐ Construction purpose
☐ Thresher ☐ Industrial Use ☐ Other Non-domestic use (please specify)

[illegible]

Guarantor	F	I	R	S	T				M	I	D	D	L	E					L	A	S	T
-----------	---	---	---	---	---	--	--	--	---	---	---	---	---	---	--	--	--	--	---	---	---	---

Phone No. _____ Mobile _____

Is the applicant also the guarantor?(Tick one that applies) ☐ Yes ☐ No

[illegible]

1	Passport size photograph of Applicant / signatory (pasted on form)	Yes	No	
2	Installation Test Report	Yes	No	
3	Proof of photo identity of applicant / authorized signatory (specify document attached and mention number)	Document Name _____ Number _____ <div style="border: 1px solid black; width: 100px; height: 20px; margin-top: 5px;"></div>		
4	Proof of Ownership/occupancy (specify document attached)			
5	Proof of Identity of Organization along with Authorization in favour of signatory (specify document attached as per Table 2 of New Connection Application Manual) (Applicable for Organisation)			
6	Completion Certificate	Yes	No	NA
7	Fire Safety Certificate	Yes	No	NA
8	Valid Industrial License	Yes	No	NA
9	Lal Dora certificate for industries in rural areas	Yes	No	NA
10	Lift Safety Certificate	Yes	No	NA
11	Certificate of Residence from BDO	Yes	No	NA

12	NOC from Development Commissioner/BDO	Yes	No	NA
13	Tehbazaari Receipt	Yes	No	NA
14	Letter on Company Letterhead with further authorization from HR Dept of BRPL	Yes	No	NA
15	NOC for Khoka/temporary structure from MCD/DDA/land owning agency	Yes	No	NA
16	Affidavit 1 with Application for Completion Certificate	Yes	No	NA
17	Affidavit 2 with Architect's Certificate	Yes	No	NA
18	Copy of receipt of Development Charges paid to SPD Contractor(only for SPD Areas)	Yes	No	NA
19	Copy of receipt of last paid bill of Guarantor*	Yes	No	NA
20	Proof of lawful ownership of land/ premises or legal permission for construction	Yes	No	NA
21	Permission to conduct event	Yes	No	NA
22	Cancelled Cheque	Yes	No	NA
23	Other 1			
24	Other 2			

Note: While inspection Report is prepared please note that as per notification no.F.11(149)/2004-Power/2386 & 2387, Use of ISI marked motor pump sets, power capacitors, foot/Reflex valves in Agriculture sectors and use of CFL and electronic chokes in Govt. buildings/ Govt. aided institutions/ Boards / Corporations is mandatory

* Less than 16 days

Date	D	D	M	M	Y	Y
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Signature of Applicant/Authorized Signatory

Acknowledgment

[illegible]

Signature of BYPL Representative
Designation

Name

Employee ID

1. For all queries related to Billing, Metering and New Connection /Power related, corruption/theft related complaints, please contact BYPL Call Centre 39999808
2. Do not make any cash payment to any BYPL representative except at cash counters at BYPL Division offices.

Declaration

I _____ son/daughter/wife of _____
resident of _____ (hereinafter referred to as
'Applicant' which term shall mean and executors, administrators, heirs, successors and assign) do hereby swear and declare as under
Or the _____ Organisation registered under the provisions of the
_____ having its registered office at _____

(Hereinafter referred to as 'Applicant' which expression shall unless repugnant to the context or meaning thereof, include its successors and assign) do hereby swear and declare as under :

That the Applicant is lawful occupant of the above mentioned premises in support of which the Applicant has enclosed as proof of occupancy.
That the Applicant has requested BYPL to provide a service connection at the above mentioned premises in the Applicant's name for the purpose mentioned in the Application form.

That in furnishing the Declaration, the Applicant has clearly understood that should the above statements prove to be false or incorrect at any later stage, BYPL shall have every right to disconnect supply to the Applicant without any notice and have right to adjust all due against the Consumption Deposit.

That the Applicant hereby agrees and undertakes:

1. To indemnify BYPL against all proceedings, claims, demand, costs, damages, expenses that BYPL may incur by reason of a fresh service connection given to the Applicant.
2. In case of receipt of reference from the concerned land owning/law enforcing agency regarding sealing/demolition/vacation of Premises and/or in case where any suit is filed against the Licensee on account of giving supply to the Premises, Licensee is authorized to disconnect the supply of electricity without any further notice. Applicant shall also be liable to pay litigation charges to the Licensee irrespective of the fact whether any costs are granted by the Court or not.
3. That the grant of electricity connection will not confer any legal rights of regularization of building/land in use.
4. That the Applicant understands that in case the location of the premises does not conform to the minimum permissible distance from an HT Line and that in case of any damage/ accident in the premises due to the HT Line, the applicant shall be solely liable for any direct and/ or indirect loss (including life and property).
5. That the Licensee shall have right to supply electricity to other consumers from the service line/apparatus installed at Applicant's Premises and change or upgrade meter, service line/apparatus as and when deemed necessary by Licensee.
6. That every charge of electricity/any other sum* other than such charge for electricity due and payable to BYPL which remained unpaid by erstwhile owner/occupier of the premises/ land shall be recoverable from me as a charge on the premises by BYPL. On my failure, inability to satisfy such claim of BYPL towards the charges mentioned above, BYPL shall be within its right to:
 - (i) transfer the said dues to any other service connection(s) existing in my name and recover the same from the respective consumption deposit tendered against those service connection(s), and/or
 - (ii) disconnect the electricity connection under relevant provisions of the Act, Rules applicable from time to time. [+ The said any other sum would also include any bill raised towards direct theft/ dishonest abstraction of energy/misuse charges]
7. That all the electrical work done within its/ their premises is as per Indian Electricity Rules 1956, Indian Electricity Act, 2003 and DERC statutory norms and indemnify BYPL against any loss accrued to the applicant on this account.
8. To pay the electricity consumption bills and all other charges at the rates set out in DERC tariff schedule and miscellaneous charges for supply (Supply Code) as may be enforce from time to time regularly as and when the same becomes due for payment.
9. To pay any sum which may be found to become payable to BYPL with regards to all liabilities personally as well as by means of movable and immovable properties.
10. To abide by all norms and rules laid down by BYPL, DERC and statutory norms from time to time with respect to service connection granted to the applicant
11. That, I shall not provide any unauthorized connection/extension of connection or reconnection to any premises/land where any outstanding dues or sums due and payable to BYPL exist. In case my connection is found servicing or benefiting any such unauthorized or disconnected connection I shall be held liable for the same resulting in transfer of outstanding dues/amount of that other connection to my electricity connection and initiation of appropriate proceedings against me under the Act, Rules, Regulations in force at that time including disconnection of my electricity connection.
12. That I shall comply with the obligations casts on registered consumer of electricity by applicable laws, rules and regulations in force from time to time regarding change in consumer name, transfer of existing connection to Legal heirs/others to facilitate the regular updation of the record of BYPL pertaining to registered consumers.
13. That, I shall not hold BYPL responsible for any claim, demand, cost, damage, expenses which arise as a result of letting out the above premises to any tenant/third party and BYPL shall be at liberty to provide service connection to the said third party on any application being made in that regard.

Signature of the Applicant

14. I/We shall not indulge in any activity from the above premises which has been declared illegal by any court, Quasi Judicial, statutory authority or is in violation of any applicable laws, rules and regulations in effect from time to time. Obligation to obtain all consents, permissions required for running any permissible activity from the said premises shall be completed by me/us. I/We authorize BYPL to disconnect the supply without any notice if any fraudulent fact, forged documents/non compliance with the above stated rules, regulations etc are found having been made by me/us and further I/We undertake to indemnify BYPL towards any loss/damage/expenses/suffered due to such aforesaid act.
15. That, BYPL shall be at liberty to adjust the electricity consumption charges along with any other charges against the consumption deposit paid by the applicant in the event of termination of the agreement prior to the expiry of the contracted period or in case of any contractual default
16. To be responsible for safe custody of meters, CT's, cables etc. provided by BYPL and in case, there is any damage to these equipment due to the reasons attributable to applicant, the same shall be chargeable to the applicant, further all repercussions on account of breakage of seals of meters etc. Direct/Dishonest Abstraction of Energy shall be to the account of the applicant as per the extant rule of BYPL.
17. That as per Clause 61A of the Indian Electricity Rules, 1956 (as amended upto date), Earth Leakages protective Device (ELCB) for low voltage installations of 5kW and above is mandatory and I/We have installed the ELCB in accordance with the said clause.
18. That the applicant would let BYPL disconnect the Service connection under reference in the event of any default, non compliance of statutory provisions and in the event of a legally binding directive by statutory authorities to affect such an order. This shall be without prejudice to any other right of any other right of BYPL including that of getting its payment on the date of disconnection.
19. To allow clear and unencumbered, excess to the meters for the purpose of meter reading and its checking etc.
20. The BYPL shall not be held responsible for any interruption of any diminution of Supply of Electricity.
21. That the wiring within its/ their premises has been certified by an authorized electrical contractor and the necessary test reports as per instant rules is attached. Further that the lift installed (if applicable) has been inspected and certified by the lift Inspector and all fire safety norms have been complied within and the necessary fire clearance certificate (if applicable) has been issued by the competent authority. The Applicant will indemnify BYPL against all proceedings, claims, demands, costs damages and expenses that BYPL may incur by reason of violation of above regulation. If the wiring in Applicants premises is not found appropriate at the time of installation and the time of energisation of the meter, BYPL shall have right of refusal of connection at its sole discretion and Applicant shall keep BYPL indemnify against any loses, claims and damages arising out of this refusal
22. All the above declaration given by the applicant shall be constructed to be an agreement between BYPL and the Applicant.

Guarantor hereby swears and declares as under (applicable in case of Temporary Connection) :-

23. That the Guarantor is a consumer of BYPL having a regular permanent electricity connection bearing the CRN mentioned in the application form
24. In the event of default of payment by the Applicant within due date for the above temporary electricity connection, the Guarantor shall be responsible for clearing all outstanding dues/arrears and other costs, which might be payable to the Licensee by the applicant. Additionally, Licensee shall be authorized to transfer such outstanding dues/arrears and other costs from Applicant's CRN to the Guarantor's CRN referred above.
25. That the Guarantor understands that surrender of the Guarantor's connection shall not be permitted till the final bill for the requested temporary connection is settled.
26. That the above Declaration given by the Guarantor shall be construed to be an Agreement between Licensee and Guarantor.

Signature of Guarantor

Signature of the Applicant

Signed and Delivered in the presence of:

Signature of BM/AM

Witnesses:

- 1.
- 2.

(Witness /guarantor shall sign, and fill up name including first name and last name and complete address)

Inspection Report

(This Installation Test Report is to be certified by a Licensed Electrical Contractor and to be submitted along with the Application)

From: M/s..... (Wiring Contractor)

Req. No.....

To: M/s. BSES Yamuna Power Limited (Name of the Licensee)

Dear Sir,

We hereby inform that Electrical inspection at the premises bearing No. / situated on Road / Street (as per address given below) occupied by (as per Applicant's name and signature as given below) has been completed by us and is ready for your engineer to test and connect up with your mains. The installation was tested by us on date and the installation resistance wasmega ohms. The inspection comprises the following:

Earth Leakage Protection Device* (ELCB) Installed : Yes ☐ No ☐ Make Capacity

No. of circuits left to right on Distribution	Size of Conductor	Lamps		Fans		Plugs (5 Amp)		Plugs (15 Amp)		Other Domestic appliances		Total Kw
		No	Watt	No	Watt	No	Watt	No	Watt	Description	Watt	
Circuit No. 1												
Circuit No. 2												
Circuit No. 3												
Circuit No. 4												
Circuit No. 5												
Circuit No. 6												
											Total	

Licensed wiring Contractor (Name)												License No.				Date		D	D	M	M	Y	Y	Y	Y
Address																									
City																									

Name of the Applicant													S/o.												
Address where supply is required																									
City																									
Address where bill is to be sent																									
City																									

Note: As per notification no F.11(149)/2004-Power/2386 & 2387, Use of ISI marked motor pump sets, power capacitors, foot/Reflex valves in Agriculture sectors and use of CFL and electronic chokes in Govt. buildings/ Govt. aided institutions/ Boards / Corporations is mandatory.
 * As per clause 61 A of the Indian Electricity Rules, 1956 (Read with subsequent amendments), Earth Leakage Protection Device (ELCB) for low voltage installations of 5 kW and above is mandatory.

Format for AFFIDAVIT-1

(To be typed on non-judicial stamp paper of ten rupees & attested by Notary Public)

(To be submitted along with application for new electricity connection where Completion Certificate is not available)

I/We _____
son/daughter/wife of _____ aged about _____
resident of _____
do hereby solemnly affirm and state on oath as under:-

1. I/We am/are in occupation of premises/building bearing municipal no. and address as _____
2. That my/our premises is located in jurisdiction area of Municipal Corporation of Delhi.
3. That the premises/building is owned by _____
(if registered consumer is not owner) and I/We am/are _____
(specify whether tenant/lessee/legal heir).
4. That the building has been constructed as per the sanctioned building plan No. _____
dated _____ and conforms to this plan with non-compoundable deviations.
5. That the construction of premises/building comprises of _____
(specify basement, ground floor, first floor, second floor, third floor etc.)
6. That I/We have applied vide letter No. _____ dated _____ to _____ (specify zonal office address of MCD) for issuance of Completion Certificate to above premises and have attached a self attested duly acknowledged photo copy of my application along with other prescribed documents for new connection.
(attach self-attested photo copy of Application for Completion Certificate)
7. I/We hereby undertake that I/We shall complete all formalities pertaining to the applicable building bye laws on the above said premises.
8. That, if at any stage, the aforesaid facts stated by me/us in my/our Affidavit are found to be untrue, then BYPL will have absolute right to disconnect electricity supply of the said electricity connection, as may have been provided against my application for new connection, without any further reference/notice to me/us and also to take other appropriate steps/actions against me/us as per law. Further, I/We shall indemnify against the costs incurred and consequences faced due to my/our untrue statement-Verification.

Verification:

Verified on _____ date of _____ that contents of Para 1 to Para 8 of my Affidavit are true and correct to my / our knowledge and nothing has been concealed therein.

Deponent

Deponent

Format for AFFIDAVIT-2

(To be typed on non-judicial stamp paper of ten rupees & attested by Notary Public)

(To be submitted along with application for new electricity connection where it is doubtful whether height of building is more than or less than 15 meters and applicant is not able to submit Fire Safety Certificate)

I / We _____
(Name of Applicant / Organization)
resident of (Registered Address in case of Organization) _____

declare as under :-

- (1) We are in lawful occupation of premises / building bearing municipal No. and address as: _____

- (2) That the premises / building is owned by _____
and we are occupying the said premises as _____ (specify whether tenant/ lessee/ licensee, etc).
- (3) That the building has been constructed as per the prevalent building Bye-laws in NCT of Delhi.
- (4) That the construction of the premises/building comprises of _____ (specify basement, ground floor, first floor, second floor, third floor, etc).
- (5) That the total height of the building does not exceed 15 (fifteen) meters.
- (6) That in view of the above mentioned facts, Fire Safety Clearance Certificate from Delhi Fire Service is not required to be obtained for the said premises /building.
- (7) That Certificate bearing No. _____ dated _____ issued by _____, a registered Architect, in support of the Para 3, 4, 5 and 6 above is attached with this Affidavit.
- (8) That if, at any stage, the aforesaid facts stated by me in my Affidavit are found to be untrue, BSES Yamuna Power Ltd. will have absolute right to disconnect the electricity supply to the said building without any further reference/notice to us, and also to take other appropriate action against us as per law. Further, we shall indemnify BSES Yamuna Power Ltd. against the costs incurred and consequences faced due to our untrue statement.

VERIFICATION

Verified at _____ this _____ day of _____ that the contents of Para no. 1 to 8 of the Affidavit are true and correct to our knowledge and nothing material has been concealed therein.

Deponent

Deponent

Architect Certificate

(To be submitted along with application for new electricity connection where it is doubtful whether height of building is more than or less than 15 meters and applicant is not able to submit Fire Safety Certificate)

Ref. No. _____

TO WHOMSOEVER IT MAY CONCERN

This is to certify that:

1. I have personally inspected the building bearing municipal number and address as _____.
2. The said building has been constructed as per the applicable building Bye-laws duly sanctioned by the competent authority.
3. The said building comprises of _____ (specify basement, ground-floor, first floor, second floor, third floor etc).
4. The total height of the said building does not exceed 15 (fifteen) metres as measured in accordance with the building Bye-laws applicable in NCT of Delhi / National Building Code.
5. The Fire Safety Clearance Certificate from the Delhi Fire Service is not required in the case of the said building as per the prevalent building Bye-laws in NCT of Delhi.

Signature of Architect

Date _____ Place _____

Architect's Name: _____

Architect's Registration Number: _____

SEAL

No Objection Letter from Landlord

(To be submitted along with application for new electricity connection where connection is required by tenant)

I / We Mr./Ms/M/s _____

(in case Landlord is individual)

son / daughter/ wife of _____ aged ____ (years)

resident of (permanent address in case landlord is individual / Registered Address in case landlord is organization)

do hereby declare that:-

1. I/We own the premises/building bearing municipal no. and address:

(hereinafter referred to as the "premises").

In case Landlord is an Organization, I, the undersigned, declare that I am an authorized signatory, empowered to sign on this No Objection Letter on behalf of the Landlord. As proof of this authorization, I have attached a certified true copy of:

(specify one that applies – Power of Attorney duly extended in favour of signatory, or, Board Resolution authorizing the signatory).

2. That I/we have rented my premises to:

(full name of tenant, hereinafter referred to as the "Tenant").

3. That I/we have no objection if the tenant applies for a new electricity connection on the said premises, and the same is provided by BYPL.
4. That, if at any stage, the aforesaid facts in No Objection Letter are found to be untrue, then BYPL will have absolute right to disconnect electricity supply of the said electricity connection, as may have been provided against the application for new connection submitted by the tenant at the said premises.

Signature of Landlord

Date: _____ Place: _____

Landlord's Full Name: _____

REQUEST NO. / CRN

Indemnity Bond

(on Rs. 100/- non-judicial stamp paper duly attested by Notary / First Class Magistrate, where ownership documents are not registered)

This Indemnity Bond is made on this day..... by Mr./Ms.....
S/O., W/O., D/O..... R/o.....

hereinafter referred to as "the premises" in favour of BSES Yamuna Power Limited hereinafter referred to as "the licensee"

Whereas I / We am / are the occupant(s) of the premises for the last.....year(s).

And whereas I / we want to have new lighting/power connection in my/our name for which I/we am/are enclosing herewith application duly filled and signed by me/us.

And whereas I/we am/are not in a position to submit the following documents :

- 1.
- 2.
- 3.

And whereas in order to have the above mentioned connection, I/we are requesting the licensee to install the Electric supply meter/lines and other apparatus at the premises.

Now this indemnity bond witnesses that I/we shall keep licensee indemnified against all losses, charges, expenses and compensation which it may have to incur in case the above statement proves to be false or incorrect and that in such case the licensee will have absolute right to disconnect the electricity supply without any further reference / notice to us, and also to take other appropriate action against us as per Law.

I/we shall keep the licensee indemnified against any losses or expenses incurred by the licensee in case of receipt of a reference from the concerned competent land owning/law enforcing agency regarding sealing/demolition/vacation of the premises and/or in case where any suit is filed against the licensee on account of giving the electricity supply to the premises, such electric connection can also be disconnected and its meter and service line removed by licensee without any further notice. In that case, I shall pay litigation charges to the licensee irrespective of the fact whether any costs are granted by court or not.

Witnesses

Executant

- 1.
- 2.

Power Helpline

Nature of Services/Complaints

BYPL

Power Supply/

Billing & Metering/

39999808

Anti Corruption/

Door Step Services

FOR REGISTERING YOUR REQUEST/ TO KNOW STATUS OF YOUR
APPLICATION/ OR ANY FEEDBACK.

CALL @ 39999808 OR LOG ON TO www.bsesdelhi.com